



GREENSBORO COLISEUM COMPLEX

EXPRESS UTILITIES ORDER FORM

FLOOR RATE PRICES APPLY TO ORDERS RECEIVED AT MOVE-IN
 WE CANNOT GUARANTEE SERVICE PRIOR TO SHOW OPENING ON LATE REQUESTS

EXHIBITORS MUST SUBMIT COMPLETED FORM. THE COLISEUM DOES NOT ACCEPT PHONE ORDERS FOR UTILITY SERVICE.

Name of Event _____ Event Date _____ Booth # _____

Firm Name _____ Telephone _____

Address _____ City _____ State _____ Zip _____

Print Name _____ Date _____

Please send a check or money order, or charge to your AMEX, VISA, MC or DISCOVER card:

Fax credit card orders to 336-218-5537 or email to ColiseumUtilities@greensboro-nc.gov

Card # _____ CVV# _____ Exp. Date _____

Authorized Signature (required) _____

ELECTRICITY	Quantity	Advance Rate		TOTAL
120 Volt-20 Amp Standard Drop Cord w/Duplex Receptacle		\$ 50.00		

WATER SERVICE				
Constant Flow & Drainage - 1/2" line includes standard water hose	Quantity	Advance Rate		TOTAL
Per Connection		\$ 125.00		

ONE TIME WATER FILL & DRAIN				
THIS IS FOR WATER ONLY. NO HAZARDOUS CHEMICALS	Quantity	Advance Rate	Floor Rate	TOTAL
1st Connection		\$ 90.00	\$ 105.00	

GRAND TOTAL:	
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**Check or money order to include late charges if applicable. Services will not be installed until payment is received.
 NO EXCEPTIONS PLEASE.**

* ALL FLOOR RATES (DAY OF MOVE-IN OR SHOW) ARE A 40% INCREASE
 RULES AND REGULATIONS ARE ON THE BACK OF THIS FORM
 MAKE CHECKS PAYABLE & RETURN TO: GREENSBORO COLISEUM COMPLEX
 1921 W. Gate City Boulevard
 Greensboro NC 27403
 Fax: 336-218-5537

CONDITIONS AND REGULATIONS

1. Wall column and permanent building utility outlets are not part of booth space and are not to be used by exhibitors unless specified otherwise. Under no circumstances shall anyone other than "house personnel" make service connections.
2. All equipment must comply with all federal, state and local safety codes.
3. Claims will not be considered unless filed by exhibitor prior to close of show.
4. Prices are based on current wage rates and are subject to change without notice.
5. All material and equipment furnished by the Greensboro Coliseum Complex for this service shall remain the Greensboro Coliseum Complex's property and shall be removed only by the Greensboro Coliseum Complex at the close of the show.
6. Greensboro Coliseum Complex personnel are authorized to cut floor coverings to permit installation of service.
7. Rates quoted for all connections cover only the bringing of service to the booth in the most convenient manner and do not include connecting equipment or special equipment to all work performed within booth will be charged on a time and material basis.
8. Credit will not be given for services installed and not used.
9. Orders must be received a minimum of ten (10) days prior to exhibitors arrival for move-in to qualify for advance rate.
10. Payment must accompany order. No exceptions please.
11. Notice of cancellations must be received prior to schedule move-in, in order to receive credit.
12. Service outlet size will be determined by volume required.
13. All equipment must be properly tagged as to intended outlet and pressure and volume requirement.
14. A separate connection fee will be paid for each piece of equipment using connected service, connected direct or otherwise.
15. If air and water pressure are critical, it is recommended that the exhibitor supply a pressure regulator. The Greensboro Coliseum Complex can not guarantee minimum and maximum pressure.