



GREENSBORO COMPLEX
UTILITIES ORDER FORM - EFFECTIVE JAN. 1, 2025
 FLOOR RATE PRICES APPLY TO ORDERS RECEIVED AT MOVE-IN
 WE CANNOT GUARANTEE SERVICE PRIOR TO SHOW OPENING ON LATE REQUESTS

COM-001_01
 (Rev. 10/2024)

Name of Event _____ Event Date _____ Booth # _____
 Firm Name _____ DBA _____
 Address _____ City _____ State _____ Zip _____
 Contact Name(s) _____ Cell Phone _____
 Email _____

ELECTRICITY	Quantity	Advance Rate	Floor Rate	TOTAL
120 Volt-20 Amp Standard Drop Cord w/Triplex Receptacle		\$ 70.00	\$ 90.00	

WATER SERVICE	Quantity	Advance Rate	Floor Rate	TOTAL
Constant Flow & Drainage-1/2" line includes standard water hose		\$ 150.00	\$ 200.00	
Per Connection				

ONE TIME WATER FILL & DRAIN	Quantity	Advance Rate	Floor Rate	TOTAL
THIS IS FOR WATER ONLY. NO HAZARDOUS CHEMICALS		\$ 150.00	\$ 200.00	
1st Connection				

INTERNET SERVICE - Free Wifi Available	Quantity	Advance Rate	Floor Rate	TOTAL
Hardline Service - 100mb Download / 10mb Upload		\$ 195.00	\$ 250.00	
Per Connection				

GRAND TOTAL:	
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Check or money order to include late charges if applicable. Services will not be installed until payment is received. NO EXCEPTIONS PLEASE.

Please make checks payable and return to:
 OVG360
 1921 W. Gate City Boulevard
 Greensboro, NC 27403

* ALL FLOOR RATES (DAY OF MOVE-IN OR SHOW) ARE AN INCREASED RATE.
 RULES AND REGULATIONS ARE ON THE BACK OF THIS FORM

TECHNICAL INQUIRIES: CALL (336) 373-7453
 BILLING INQUIRIES: CALL (336) 373-7492



Authorized by (signature required) _____ Print Name _____

AmEx / Visa / MasterCard / Acct. # _____ CVV# _____ Exp. Date _____

Check / Money Order Total \$ _____ Date _____

Please email completed form to ColiseumUtilities@greensboro-nc.gov.

CONDITIONS AND REGULATIONS

1. Wall column and permanent building utility outlets are not part of booth space and are not to be used by exhibitors unless specified otherwise. Under no circumstances shall anyone other than "house personnel" make service connections.
2. All equipment must comply with all federal, state and local safety codes.
3. Claims will not be considered unless filed by exhibitor prior to close of show.
4. Prices are based on current wage rates and are subject to change without notice.
5. All material and equipment furnished by the Greensboro Complex for this service shall remain Greensboro Complex's property and shall be removed only by Greensboro Complex at the close of the show.
6. Greensboro Complex personnel are authorized to cut floor coverings to permit installation of service.
7. Rates quoted for all connections cover only the bringing of service to the booth in the most convenient manner and do not include connecting equipment or special equipment to all work performed within booth will be charged on a time and material basis.
8. Credit will not be given for services installed and not used.
9. Orders must be received a minimum of ten (10) days prior to exhibitors arrival for move-in to qualify for advance rate.
10. Payment must accompany order. No exceptions please.
11. Notice of cancellations must be received prior to schedule move-in, in order to receive credit.
12. A separate connection fee will be paid for each piece of equipment using connected service, connected direct or otherwise.
13. If air and water pressure are critical, it is recommended that the exhibitor supply a pressure regulator. Greensboro Complex can not guarantee minimum and maximum pressure.